



Unified Schools Coordinator (Stipend Position)

Overview

The position of the Area Unified School's Coordinator, plays an essential role in developing and implementing Special Olympics Washington Unified Champion Schools programs and its components in schools within an Area. Specifically, this is a leadership position which will recruit, educate, and mentor school personnel to develop and implement Special Olympics components in schools, as well as, transition and connect school athletes/partner to community-based programming.

Qualifications

The desire and enthusiasm to support the Area to the best of their abilities. Experience and knowledge in working with school districts and inclusive communities, as well as interpersonal and communication skills. The School's Coordinator must be a registered Class A volunteer.

Primary Responsibilities:

1. Recruit NEW Special Olympics Unified Champion Schools and school specific liaisons in K-12 and/or college*
2. Work with schools to implement one of the three Unified Fitness Models*
3. Support local Unified Schools through meetings, emails, and webinars
4. Implement one transitional event in May to connect the school's programs to community-based programs
5. Host a resource table at one Interscholastic Unified Sports League Play per season (winter/spring)
6. Develop and implement one Youth Summit in the fall
7. Track the number of students that transition from HS to community programming
8. Communicate and follow-up with school Liaisons on reports, activities, and paperwork
9. Collect local stories on Unified Schools programming
10. Participate in monthly Area Leadership Team meetings
11. Successfully complete other duties as assigned.

***Asterisk*:** Numbers vary depending on current Unified Schools within Area. See table.

Time Commitment: The number of hours per week depends on the size and involvement level of the Area.

Work Location: The School's Coordinator may work out of their home, workplace office, classroom, or other facility as they deem appropriate.

Base Stipend Amount:

# of Current UCS Schools in Area	Base Stipend Amount	# of Required New Schools*	# of Required Schools Implementing Unified Fitness*
0-15	\$2000	2	1
16-30	\$3000	4	2
31-45	\$4000	6	3

Bonus Opportunities:

Bonus Amount	Activity
\$100	New School Onboarded (max of 5) <small>(New School metrics must be met prior to receiving bonus)</small>
\$100	Additional School Implementing Unified Fitness (max 3) <small>(Unified Fitness metrics must be met prior to receiving bonus)</small>
\$300	Development of a New College Program (max 1) <small>(bonus is above and beyond new school requirement and must include Unified Sports)</small>

Benefits: Serving as School’s Coordinator for an Area allows opportunities for developing marketable job skills, creating personal and professional relationships, directing your own volunteer time, making a tangible difference in the lives of individuals with intellectual disabilities, and more.