



Northeast Corner Coordinator Position

Stipend: Up to \$17,430.00 annually

Job Description: Community Support Coordinator

Position Overview: We are seeking an Informing Families Coordinator located in the Northeast corner of Washington State (Ferry, Stevens, Lincoln and Pend Oreille counties) to provide Informing Families resources and Life Course Planning tools to families in both online and local community settings. This role will involve coordinating and facilitating support for families accessing DDA and mainstream service systems. The coordinator will serve as a liaison between the community and the DDA service system.

Key Responsibilities:

- Share Informing Families resources and Life Course Planning tools with families in various settings.
- Coordinate and facilitate support services for families engaging with DDA and mainstream service systems.
- Act as a communication link between the community and the DDA service system.
- Build and maintain strong relationships with families, service providers, and community organizations.
- Stay informed about local I/DD community resources and best practices to effectively support families.

Qualifications:

- Lived experience with an individual with intellectual or developmental disabilities (as a family member, caregiver, etc.).
- Strong knowledge of local I/DD community and available resources for families.
- Ability to work collaboratively with stakeholders.

Requirements:

- Pass a background check (provided and paid for by WADDC).
- Attend virtual monthly meetings to connect with WADDC staff, other coordinators, and community stakeholders.

Please note: The Informing Families program currently has a particular interest in providing our resources and tools to underserved and tribal communities across our State.

Interested? Please send your background/qualifications and a one-page letter of interest to: informingfamilies@ddc.wa.gov. Be sure to indicate what community you are interested in serving (geographical, cultural, linguistic, etc).